

**NORTH LOPHAM PARISH COUNCIL  
MINUTES OF MEETING HELD AT  
THE MESS ON WEDNESDAY 10<sup>th</sup> SEPTEMBER 2014**

1. **Record of attendance and apologies** – those in attendance were David Hammond, Loraine Makowski-Heaton, Jan Tate, Dawn Eagle, Mick McManus, Robert Carley, Julie crossley (Clerk). Apologies from Lesley Bird – 4 members of the public attended
2. **Declarations of interest** – None
  
3. **Election of Chairman** – Due to advice from BDC that we should not have a rolling chair **JLC** advised the meeting that a chair should be elected to stand until May 2015 elections. **LMH** proposed **JT** who declined. **DH** had advised Council members that he would be prepared to stand. **DE** proposed **DH** and this was seconded by **JT**. **4 of the 5 Parish Councillors were in agreement.**
4. **Minutes from Extraordinary Meeting and on 8<sup>th</sup> August and 9<sup>th</sup> July 2014 PC meeting** - agreed and signed.
5. **Extinguished footpath** – **LB and DH** had walked Jubilee Lane, the path across Mr Wests land and reviewed Mr Brunnings right of way. **LB** had emailed NCC who had advised that an Order had been made to extinguish the footpath and a notice would be in place for 4 weeks. To date no objections have been received.
6. **War Memorial Cleaning** - Quotation from Saxon considered. **LMH** raised the issue about health and safety. **JLC** to confirm with Saxon that they have public liability insurance and to review quotes from Perfitts and Saxon for clarification majority of Parish Council agreed that the cleaning should proceed .
7. **Bio Mass Plant- DH** had drafted a letter which was no longer relevant. He put to the meeting that he would like to know from BDC what risk assessments have been carried out as the plant appears to be closer to NL housing than Kenninghall and raised his concern about more heavy traffic coming through North and South Lopham. **DH** put to the meeting that a letter be drafted to BDC that Greenshoots provide assurance that lorries use the route proposed in the Transport Summary through Garboldisham.. **DH** further noted that SLPC had agreed in principle to an advisory sign to be erected on the 7.5 tonne restriction signs at South Lopham and on the Kenninghall road at a cost of £60.00 each to be shared with SLPC which they have agreed to in principle.
8. **Open Spaces** - Letter received from Mr J Alston which was read to the meeting with invitation to meet him to discuss the possibility of a path to the village hall in the future. **DH** agreed that he would arrange to meet Mr Alston to discuss this. **LMH** queried whether the path should run from South Lopham as well. **DH** advised that he had spoken with Chairman of SLPC and he felt that as South Lopham lacked any footpaths other areas took priority so far as paths were concerned.

- 9. RGM Estimate for cutting Jubilee Lane – JLC** advised the meeting that an estimate to cut back the branches and brambles in Jubilee Lane had been received from RGM for £500 this is against £600 quoted by Frizzels at South Lopham. **JLC** will liaise with SLPC about proceeding and it was agreed that a sweep and good clearance should be done. **LMH** suggested the local farmers can then be approached to keep them cut back if tractors have access, next year onward and this was agreed.
- 10. The Chapel – LMH** advised she had been chasing Rev Gibson for a meeting and he has now suggested either the evening of the 6<sup>th</sup> October or anytime on the 8<sup>th</sup> October. . Location not decided. **JLC** and **JT** said they would attend if possible. **DH** suggested the way forward might be for a working party to be formed and that **LMH** could head this up. **LMH** handed out a draft questionnaire. At present we need to (a) find out the proposals from the Church and (b) whether village are interested. **LMH** will advise date and location of meeting in due course.
- 11. Regulations - JLC** noted that following **LMH** attendance at the Councillor training a “starter pack” has been prepared and distributed.
- 12. Finance Report – JLC** noted that there was £821,16 in the current account and some £2,700 in the deposit account. That Mazars had questioned whether the PC were proposing to use some of the funds and they have been advised that a substantial sum will be spent on the War Memorial and that we had spent some on the VAS. Mike Cox advised the meeting that he had kept funds to hand if any trees needed attention as this could be expensive. The biggest expense this year is the grass cutting at £1507.20, insurance at £428.20, Clerks Wages at £384.00. **JLC** requested that she join the Society Local Council Clerks at a cost of £48.00 per annum. Purchase of printer ink both agreed.
- 13. Tree Warden -** In line with an email received from Centenary Gardens to commemorate First World War **LB** had agreed to take on role as tree warden, to be discussed further.
- 14.** Thanks were given to Mike Cox and Eric Bird for cleaning the telephone box and for Eric and David Hammond for removing a dead branch from a tree by the pond.
- 15. Any other business**
- 16. Quiet Lanes – LMH** asked whether this could be extended to High Common Road which is used frequently by walkers and is dangerous when the crops are high. **JLC** to email Gary Overland to query.
- 17. Dog bins – LMH** asked if they had to be close to the road in order that they can be emptied easily. **LB** was given spare “dog poo” signs and **LMH** will contact her for one. Noted that you can approach offenders and they can be fined.
- 18. Green Lane/Back Lane – LMH** had raised the question of this being cut, as it is almost impassable past her boundary. This has been adopted by NCC and they have no funding to maintain it. The PC’s maintain Primrose Lane as it is an historic by way.
- 19. Linen Walk – LMH -** suggested a commemoration of the end of WW1 could be to raise profile of village and bring in tourists that a Tourist info leaflet be considered for distribution locally given the history of the

village. Agreed it was a thought for the future. **LMH** will review and see what information and funding if possible might be available.

**20.** Mike Cox drew to the PC's attention that there had been a complaint from a Mary Halsall that RGM had run over and broken her deceased brothers plaque and vase. He will drop the information in to **JLC** who will contact **RGM** speak to Mrs Halsall to offer apologies.

**21. Speeding** - **DH** noted the article in the Mercury from Mr Edwards re speeding in the village. He would like there to be a greater police presence and asked the PC to consider writing to Norfolk Constabulary to provide a presence at appropriate times. **DH** has discussed this with the Chairman of SLPC who agreed to support and sign the letter.

**22. Bonfire** – **JLC** advised the meeting that Eileen Birchall had asked for volunteers to monitor the bonfire throughout October on weekends between 10 and 2. Mike Cox advised he would be able to help apart from the school holiday weekend.

### **Items for next Agenda**

Regulations for cemetery as there had been a request for a photograph to be put in a headstone.

Parish Clerk's pension –

Tree Warden

Signed ..... Dated.....